

Minutes
Webb Creek Utility District
Friday, January 9, 2015

Commissioners Present

Robert Vick, President
Steven McCarter, Vice-President
Bill Larkin, Secretary

In Attendance

Johnny Ogle, District Manager
Karen Huffaker, Office Manager
Bruce Thompson – Utility Customer

Meeting Minutes

Item 1 - Determination of a Quorum and Call to Order

With a quorum present, Commissioner Vick called the January 9, 2015, WCUD Board of Commissioners meeting, held at the district office located at 3625 Lindsey Mill Rd, Gatlinburg, TN 37738, to order at 10:00 a.m.

Item 2 - Approval of Agenda

Commissioner McCarter made a motion to approve the agenda. The motion was seconded by Commissioner Larkin, with all voting in favor of the motion.

Item 3 – Oath of Office

Commissioner Vick explained the process through the County Mayor's office in which Commissioner Larkin was selected. After some discussion, Ms. Huffaker gave Commissioner Larkin the "oath of office" which he accepted. Commissioner Vick welcomed Commissioner Larkin to the Board.

Item 4 – Election of 2015 Officers

After Commissioner Vick explained the duties of each position, the Board voted on Officers. Commissioner McCarter nominated Commissioner Vick for President. This was seconded by Commissioner Larkin, with all voting in favor of the motion. Commissioner Vick nominated Commissioner McCarter for Vice President. This nomination was seconded by Commissioner Larkin, with all voting in favor of the motion. Commissioner McCarter nominated Commissioner Larkin for Secretary. This motion was seconded by Commissioner Vick, with all voting in favor of the motion.

Item 5 – Approval of the September 5, 2014 Meeting Minutes

Commissioner McCarter made a motion to approve the minutes from last month's meeting held on December 5, 2014. The motion was seconded by Commissioner Larkin, with all voting in favor of the motion.

Item 6 – Approval of Financial Statements

The Financial Statements for Nov. - Dec. 2014 were presented to the Board for approval by Ms. Huffaker.

The statements included today's account balance for each account, the complete bank statements for the month of December, the adjustments made to customer accounts during the month of December and the finalized income statement, cash flow report and balance sheet for November and the Visa credit card bill that was paid in the month of December. After some further discussion, Commissioner Vick made a motion to approve financial statements. The motion was seconded by Commissioner McCarter, with all voting in favor of the motion.

Item 7 - District Manager's Report – Johnny Ogle

Mr. Ogle reported a 22% water lose for the month of December. He also reported on a correction for November's water loss, 22% was reported and it should have been 19%. There were three extra days put in November that should have been placed in December. He also reported on usage for Outdoor Resort and informed the Commissioners the report for this usage was in their folders.

Mr. Ogle also reported on the customer who had an issue with her clothes she was washing during the problem Newport Utilities had with the Fire Department. Their problem caused the sediment in our water to be stirred up. This customer is one of the first to receive the water after it comes from Newport. This caused permanent discoloration in her clothes. A claim was filed and denied with Newport Utilities. After some discussion it was agreed that if the customer could hand over the clothes, she would be reimbursed no more than \$150.00 for her estimated \$300.00 of damage. This notion was made by Commissioner Vick and seconded by Commissioner McCarter.

Mr. Ogle spoke with the Board and Mr. McGill about possibly increasing the size of our pumps to allow more water to be pumped per minute. Current pumps are often stressed during peak usage times.

Item 8 - Karen Huffaker- Office Manager

With all financial statements already presented and approved, Ms. Huffaker reported on the Administrative meeting she attended in Murfreesboro in December.

Item 9 – Gary McGill – McGill and Associates

Mr. McGill along with Mr. Ogle addressed the Board concerning the need for mapping the sewer lines in the Holiday Hills section of Cobbly Nob. This will be helpful in future plans regarding this area. Mr. McGill stated he could also check on previously discussed pumps at the same time. After some discussion the Board agreed. Commissioner McCarter made a motion to approve locating of the sewer lines. The motion was seconded by Commissioner Vick, with all voting in favor of the motion.

Item 10 - Robert Vick- President

Commissioner Vick addressed the issue of the State investigation report for reimbursement on "Travel and Meal Expenses". Commissioner's all had \$92.00 on the report for reimbursement to the Utility. This was from a seminar they attended in Gatlinburg in Nov. 2011 and 2012. The State found, per Utility policy, there had to be an overnight stay to receive this reimbursement. This also happened with employee Wayne Ball for a week long training program he attended in Knoxville. There was no overnight stay so the \$210.00 paid for meals would have to be refunded. The Board agreed to allow Mr. Ball to repay over a short period of time. The amount of time would be at the discretion of the District Manager.

Item 11 - Steven McCarter –Vice-President

No Report

Item 12 – Bill Larkin – Secretary

Commissioner Larkin stated he was excited about his new position on the Board and hoped he would be an asset to the District. He stated he planned to spend time at the District and learn the ins and outs of how things work.

Item 13 - Unfinished/New Business

None

Item 14 - Adjournment

Commissioner McCarter made a motion to adjourn. Motion was seconded by Commissioner Larkin, with all voting in favor of the motion.

Prepared By:

Karen Huffaker
Office Manager

Attested By:

Bill Larkin
Secretary