

**Minutes
Webb Creek Utility District
January 05, 2018**

Commissioners Present

Steve McCarter, Vice-President
Bill Larkin, Secretary

In Attendance

Johnny Ogle, District Manager
Karen Huffaker, Office Manager

Meeting Minutes

Item 1 – Determination of a Quorum and Call to Order

With a quorum present, Commissioner McCarter called the January 05, 2018, WCUD Board of Commissioners meeting, held at the District office located at 3625 Lindsey Mill Rd, Gatlinburg, TN 37738, to order at 10:00 a.m.

Item 2 – Approval of Agenda

Commissioner Larkin made a motion to approve the agenda. The motion was seconded by Commissioner McCarter, with all voting in favor of the motion.

Item 3 – Approval of the December 01, 2017 Minutes

Commissioner Larkin made a motion to approve the December 01, 2017 minutes. The motion was seconded by Commissioner McCarter with all voting in favor of the motion.

Item 4 – Approval of Financial Statements

Commissioner Larkin made a motion to approve the financial statements as presented. The motion was seconded by Commissioner McCarter, with all voting in favor of the motion.

Item 6 –Office Managers Report

Commissioner Larkin made a motion to approve increasing the 2018 Credit Card Convenience fee to 6.0% to fully cover increased administrative costs. The motion was seconded by Commissioner McCarter, with all voting in favor of the motion.

Item 11 –Adjournment

Commissioner Larkin made a motion to adjourn. The motion was seconded by Commissioner McCarter, with all voting in favor of the motion.

No action needed on District Manager's Report.

Prepared and Attested By:

Bill Larkin-Secretary