

**Minutes  
Webb Creek Utility District  
October 06, 2017**

**Commissioners Present**

Robert Vick, President  
Steve McCarter, Vice-President  
Bill Larkin, Secretary

**In Attendance**

Johnny Ogle, District Manager  
Karen Huffaker, Office Manager  
Linda Morris, Customer

**Meeting Minutes**

**Item 1 – Determination of a Quorum and Call to Order**

With a quorum present, Commissioner Vick called the October 06, 2017, WCUD Board of Commissioners meeting, held at the District office located at 3625 Lindsey Mill Rd, Gatlinburg, TN 37738, to order at 10:00 a.m.

**Item 2 – Approval of Agenda**

Commissioner Larkin made a motion to approve the agenda. The motion was seconded by Commissioner McCarter, with all voting in favor of the motion.  
Commissioner Larkin made a motion to amend the agenda to include Linda Morris. The motion was seconded by Commissioner Vick, with all voting in favor of the motion.

**Item 3 – Approval of the September 01, 2017 Minutes**

Commissioner McCarter made a motion to approve the September 01, 2017 minutes. The motion was seconded by Commissioner Vick with all voting in favor of the motion.

**Item 4 – Approval of Financial Statements**

Commissioner Larkin made a motion to approve the financial statements as presented. The motion was seconded by Commissioner McCarter, with all voting in favor of the motion.

**Item 5 – District Manager’s Report**

Commissioner Larkin made a motion to approve the Mitchell, Emert & Hill PC proposal for continued CPA Audit services. The motion was seconded by Commissioner McCarter, with all voting in favor of the motion.

**Item 6 – Office Manager’s Report**

Commissioner Vick made a motion to approve changes to the WCUD Policy Manual for Policy 1 as written and presented. The motion was seconded by Commissioner Larkin, with all voting in favor of the motion. Commissioner Vick made a motion to approve changes to the WCUD Policy Manual for Policy 3 as written and presented. The motion was seconded by Commissioner McCarter, with all voting in favor of the motion. Commissioner McCarter made a motion to approve changes to the WCUD Policy Manual for Policy 10 as written and presented. The motion was seconded by Commissioner Larkin, with all voting in favor of the motion.

**Item 11 –Adjournment**

Commissioner McCarter made a motion to adjourn. The motion was seconded by Commissioner Larkin, with all voting in favor of the motion.

**Prepared and Attested By:**

**Bill Larkin-Secretary**

Approved