

Minutes
Webb Creek Utility District
December 04, 2025

Commissioners Present

Steve McCarter, President
Marty Ring, Vice-President
Bill Larkin, Secretary

In Attendance

Johnny Ogle, District Manager
Karen Huffaker, Office Manager

Meeting Minutes

Item 1 – Determination of a Quorum and Call to Order

With a quorum present, Commissioner McCarter called the December 04, 2025 WCUD Board of Commissioners meeting, held at the District office located at 3625 Lindsey Mill Rd, Gatlinburg, TN 37738, to order at 10:00 a.m.

Item 2 – Approval of Agenda

Commissioner Larkin moved to approve the December 04, 2025 Agenda. The motion was seconded by Commissioner Ring, with all voting in favor of the motion.

Item 3 – Approval of November 06, 2025 Minutes

Commissioner McCarter moved to approve the November 06, 2025 Minutes. The motion was seconded by Commissioner Ring, with all voting in favor of the motion.

Item 4 – Approval of Financial Statements

Commissioner Larkin moved to approve the financial statements as presented. The motion was seconded by Commissioner Ring, with all voting in favor of the motion.

Item 5 – District Manager’s Report

District Manager presented one bid (\$8,260.00) for painting of the WCUD buildings per bid submitted by Greenbrier Builders. Additional bids will be solicited and presented via email due to short window of weather. All Commissioners agreed to the voting via email to meet work start date before winter weather sets in. The emails attached represent the result of that motion by the Commissioners.

Item 6 – Office Manager’s Report

The Commissioners after receiving an email, agreed to present a motion via Email and vote to approve the WCUD Employee Christmas Bonuses as described in the WCUD Employee and Policy Manuals. This process was used due to the Bonus discussion being overlooked during the December 2025 WCUD meeting. The emails attached represent the result of that motion by the Commissioners.

Item 11 – Adjournment

Commissioner Larkin moved to adjourn. The motion was seconded by Commissioner Ring, with all voting in favor of the motion.

Prepared and Attested By:

Bill Larkin-Secretary